

Earlscliffe (Earlscliffe Ltd)

Policy on Appeal of Expulsion from the School

Member of SLT responsible: Head Teacher

Date of review: November 2024

Date of next review: June 2025

APPEALS PROCEDURE FOR SUSPENSIONS AND EXPULSIONS

A serious breach of the School's expected standards of behaviour is likely to lead to the temporary suspension, temporary exclusion or permanent exclusion of the student at the discretion of the Head Teacher or their designated deputy. Such breaches may be a single incident or seriously poor behaviour or persistently poor behaviour.

If a boarding student is suspended, it is the School's expectation that the parent or guardian will arrange alternative accommodation for the student during the suspension. The same expectation arises if a student is expelled but the latter is subject to appeal.

The student's parent or guardian will receive written notification of the suspension or exclusion and the reasons for it.

- A) Where a child has been expelled from the school following notification thereof from the Head Teacher, the parents/guardians have a right of appeal to the School's governing body and should inform the Head Teacher of their wish to appeal no later than 7 days after being notified of their child's exclusion from the School.

- B) With regard to suspension, parents/guardians may in the first instance submit an appeal to the Head Teacher. Parents/guardians should request such a meeting within 48 hours days of receiving notice of suspension. When appropriate, parents/guardians may proceed to a second stage within seven days of receiving the Head Teacher's decision following the initial suspension appeal meeting. A second meeting would then be arranged within the following fourteen days (depending upon availability of key personnel). A school governor would be in attendance to listen to representations

from parents/guardians and to advise on a decision accordingly. The school governor would not ordinarily have played a part in the initial decision to suspend the student in question.

To be issued upon request