

Earlscliffe (Sussex Summer Schools Ltd)

ADMISSIONS POLICY

This policy has been created to give information on admissions, fees, refunds and to ensure a fair and consistent admissions process for all students.

Enquiries

Enquiries to Earlscliffe can be made directly to the school or through a partner education agency. Enquiries should be made, in the first instance, to the admissions team on 0044 1303 253 951 or by email: admissions@earlscliffe.co.uk

Visiting the school

Prospective students and families are encouraged to visit Earlscliffe and visits can be arranged at any time before or after an application is submitted.

Admissions process

The following is a non-exhaustive list of steps to be undertaken and requirements that must be met before a student can be enrolled at Earlscliffe

- Last two years of school reports (translated)
- A completed Earlscliffe Application Form and Subject Options Form
- Earlscliffe English Entry Test
- Earlscliffe Maths Entry Test
- Interview with Earlscliffe admissions team member (In person or over Skype/Zoom)

If an application is successful, an invoice will be issued for the application fee and deposit. Once the invoice has been paid a formal “acceptance letter” will be issued, together with the first term’s invoice.

Once the place has been accepted, the admission team will send out a Student and Parent Guide and the Earlscliffe Joining Forms which must be completed prior to a student starting at Earlscliffe.

VISA

Earlscliffe is licensed by the UKVI to sponsor student visa applications. Our law firm, Newland Chase process all our CAS and they will be on hand to help with this process. We recommend that students engage a professional education and visa consultant to assist with the visa application. See our Tier 4 Visa Policy.

For up to date information on fees, please visit:

<https://sixthform.earlscliffe.co.uk/page/term-dates-and-fees/>

For terms and conditions, including information on refunds, please visit:

<https://sixthform.earlscliffe.co.uk/page/terms-and-conditions/>