

Earlscliffe (Sussex Summer Schools Ltd)

FIRE SAFETY POLICY STATEMENT

Earlscliffe complies with the requirements of the Regulatory Reform (Fire Safety) Order 2005. In particular it has a current and suitable Fire Risk Assessment carried out by a Competent Person (Impact Safety Ltd, Dover, Kent)

As a result of the Fire Risk Assessment the following actions will be taken:

- 1 All Staff to be provided with clear and relevant information on the risks, on the measures in place at the school to prevent Fire and how these measures will protect them if a fire breaks out.
- 2 Certain members of staff have been nominated as Fire Officers to carry out particular roles in the management of Fire Safety. At the same time all staff have a primary duty to ensure the safety of pupils in their charge.
- 3 Visitors, Contractors and Parents are given sufficient information to ensure their own fire safety and that their actions do not put others at risk.
- 4 The presence of Dangerous Substances has been considered in the Risk Assessment and measures taken to mitigate their effect.
- 5 Procedures have been established for contacting the emergency services and providing them with any relevant information about Dangerous Substances and whether any pupils and staff are unaccounted for in the event of fire.
- 6 Appropriate information, instruction, and training will be given to all school staff to inform them of Fire Precautions and Procedures in the school. Induction training is reinforced by periodic refresher training including Inset training.
- 7 There is in place a documented maintenance system for Fire Detection and Warning Systems, Emergency Lighting, Fire Fighting Equipment, the protection and clearness of Escape Routes (see check List), which ensures that all Fire Safety Systems are in good repair and efficient working order.
- 8 All staff will know that they must comply with this Policy and the Fire Safety Procedures document, to ensure that they do not do anything that will place themselves or other people at risk.

The management of Fire Safety is delegated to the School Manager who may further delegate actions and requirements as he sees fit.

This Policy will be reviewed Annually, taking advice from Impact Safety Ltd.