

Earlscliffe (Sussex Summer Schools Ltd)

FLU PANDEMIC POLICY

The college will follow advice on procedures and protocols given by the HSA and School Nurse.

The college will stay open as long as there is sufficient staff to keep it running and the HSA and college GP are happy for us to do so.

If staffing shortages or rates of infection became critical the Head Teacher or Deputy Head will make the decision to close the School

Staff and Parents will be contacted directly

An announcement will also be made on our website

Staff are expected to work unless ill or caring for a dependent relative

Staff will be told that they should not come into work if they have any flu-like symptoms (sudden onset of fever, headache, muscle pains and feeling ill, with or without sore throat, cough or difficulty breathing)

If students become ill day students will be sent home and boarders will be taken into Sick Room unless arrangements can be made for them to go to Guardians

Sick Room will be expanded to include extra rooms in the House and boarders will be moved as needed

Extra medical cover will be provided where possible

The importance of hygiene will be stressed again with students and staff encouraged to wash their hands, using gels, etc.

The Deputy Head will put plans in place to merge classes if staffing levels fell to low

Subject staff should make every effort to use the internet and email to keep day students who are not at school up to date with their studies

If the school is forced to close we will make every effort to create an online system of lessons so that students are educated during this time of closure

Where possible work will be emailed

Students and staff will be given the opportunity to access online school resources from home.